



*weddings at*  
**HOTEL 1928**

*A time to  
remember.*

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## HOTEL 1928

For some, it's the experience. Rooms with every comfort considered. Menus to linger over. A grand ballroom for celebrating. Others are drawn to the history. Architecture that tells a story. New details to discover on every visit.

Hotel 1928 is the restoration of the former Grand Karem Shrine Temple Building. Originally built in 1928, the building has been a place where people gather to rest and relax, find inspiration, and celebrate for nearly a century.

The loving restoration retains the building's historic architectural features, including a Moorish-style arched entry and a large ballroom—an ideal backdrop for a time to remember.

We invite you and yours to celebrate within these storied walls.

## CELEBRATION SPACES + OFFERINGS

Grand spaces with plenty of room for tradition—the unique layout of Hotel 1928 allows us to create a host of different experiences and accommodate a variety of events.

From an intimate ceremony to a grand celebration, our spaces can be transformed to make each moment uniquely memorable.

Hotel 1928 offers event catering, in-room dining, The Café at Hotel 1928, and two full-service restaurants with private dining and full buy-out options. On the ground floor, The Brasserie at Hotel 1928 serves Southern classics with a Texas twist while Bertie's on the Rooftop serves seasonal dishes with a fresh perspective and a generous rooftop.

With 33 guest rooms, including a group suite that sleeps up to ten, your guests will have plenty of accommodation options. Invite your guests to gatherings and celebrations they won't soon forget.



## THE BALLROOM

For nearly a century, The Ballroom at Hotel 1928 has hosted once-in-a-lifetime events. Located on the third floor, this spacious 5,800-square-foot ballroom boasts large windows overlooking Washington Avenue, with direct access to a 704-foot outdoor terrace.

The open layout allows for flexible seating arrangements, providing each guest with a clear view of the event's focal point. On the terrace, guests can enjoy a breath of fresh air, mingle, or simply unwind with sweeping views of downtown.

**The Ballroom**  
5,866 square feet

**The Ballroom Pre-function**  
719 square feet

**The Ballroom Terrace**  
704 square feet

**Ceremony Capacity**  
300 seats

**Reception Capacity**  
300 seated plated  
250 seated buffet  
400 if not everyone needs a seat

### EVENT TIMES AND SOUND

Ballroom rentals are available from 9:00 am to 9:00 pm, including time for load-in and load-out. If you wish to extend Ballroom access until 11:00 pm, all third-floor hotel rooms must be rented. Load-in begins at 9:00 am on the day of the event for vendors, setup, and photography.

Due to the neighborhood sound ordinance, all dancing, band, and/or DJ music must take place inside the ballroom. Acoustic music is allowed outside until 10:00 pm, while music inside the ballroom is permitted until 10:30 pm at the latest. All vendors and personal items must be cleared from the event space by 11:00 pm, if extended.

## CEREMONY AT THE BALLROOM

### CEREMONY-ONLY VENUE FEE

Sunday through Thursday - \$3,000

Friday - \$4,000

Saturday - \$5,000

### CEREMONY INCLUSIONS

- 400 Chiavari chairs
- One-hour rehearsal
- One-hour common space photos
- Utilities including electricity, A/C or heat, and wifi
- Men's and women's restrooms
- Wheelchair accessible

### REHEARSAL

One-hour rehearsal times are included in on-site ceremonies. Rehearsals must be scheduled with the Sales team and can be booked thirty days prior to your event. Location and times are subject to availability. Our in-house Chiavari chairs are included for your ceremony rehearsal.

### AUDIO VISUAL PACKAGES

INQUIRE FOR PRICING DETAILS

*There is a 25% service charge and 8.25% sales tax for all ceremonies. All offerings, policies, procedures, and fees are subject to change. | November 2024*

## RECEPTION AT THE BALLROOM

INQUIRE FOR PRICING DETAILS

All food and beverage must be provided by Hotel 1928. Food and beverage minimums will be priced according to your guest count.

### DINING AND DRINKS

INQUIRE FOR PRICING DETAILS

Our catering menus incorporate familiar flavors from our restaurants to serve your guests during all moments of the wedding weekend. Our team can create a custom layout for desired arrangements.

With the exception of wedding cakes, all food and beverage must be provided by Hotel 1928 and its restaurants.

### ACCOMMODATIONS

Due to the intimate nature of the property, if extending the reservation of The Ballroom until 11:00 pm, the event host is required to book all twelve rooms on the third floor as part of a room block. With the inclusion of the one-night complimentary stay for the couple, that leaves eleven rooms to be booked by the host or their guests.

The couple is required to provide a rooming list to the Sales team or have the individual guests call the hotel to book in the block to ensure a smooth check-in process for the couple and their guests.

### AUDIO VISUAL PACKAGES

INQUIRE FOR PRICING DETAILS

## RECEPTION AT THE BALLROOM

### RECEPTION PACKAGE INCLUDES

- Use of the Hotel's common spaces for a one-hour session of portrait or engagement photos. Time and space are subject to availability and must be scheduled in advance with the Sales team
- Private tasting for the couple and up to two additional guests, three months prior to the wedding date
- Complimentary reservation for the couple on the night of the wedding
- Valet parking for guests based upon availability (subject to a daily or overnight rate)
- Security guard present during the duration of the reception
- Set up/breakdown of venue and catering items

### INCLUDED ITEMS

- Forty 60-inch round tables
- Fifteen 6-foot-long tables
- Thirty-five 8-foot-long tables
- 400 Chiavari chairs
- Sixteen 24" round cocktail tables
- One 6-foot stationary bar and two mobile bars and barbacks
- Sign-in and gift tables
- Cake table(s)
- Black and white floor-length linens and matching napkins
- Flatware, glassware, and dishware
- Dedicated team member on-site

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## THE LIBRARY

The double-height Library is a true haven within the city. With two wrap-around staircases, the Library invites guests to comfortably gather among book-lined walls, Chesterfield sofas, and wingback chairs. This semi-private space is ideal for cocktail hour or an intimate ceremony. guests.

**The Library**  
1,139 square feet

**Capacity**  
35 people

**INTIMATE CEREMONIES IN THE LIBRARY**  
TO LEARN MORE, VIEW THE ELOPEMENT PACKAGE ON PAGE 10.

## SUITE 16

Suite 16, our boardroom, is a versatile space that accommodates intimate meetings or dinners for up to 10 people and is included in The Library bookings.

During weddings, this room is commonly used for vendor meals, providing a comfortable and private area for the event team to dine. It also serves as an ideal green room for bands, offering a quiet space for performers to relax and prepare before taking the stage.

Additionally, Suite 16 is an optional space for groomsmen to get ready, ensuring they have a separate and comfortable area before the ceremony. Complimentary access to Suite 16 on wedding days matches the Ballroom rental hours, from 9:00 am to 9:00 pm, with an option to extend to 11:00 pm to match the Ballroom extension hours.

## DINING AND DRINKS

With the exception of wedding cakes, all food and beverage must be provided by Hotel 1928 and its restaurants.

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## THE BRASSERIE AT HOTEL 1928

Located on the first floor of Hotel 1928, The Brasserie offers warm classics with a touch of culinary adventure.

The Brasserie's culinary team will work with you to provide a pre-set menu. This family-style menu will highlight the best seasonal ingredients and can be customized to meet most dietary needs or requests.

The Brasserie at Hotel 1928 offers opportunities to host 25 - 350 guests.

**The Brasserie**  
3,583 square feet

**Private Dining Room**  
3,208 square feet

**PARTIAL BUY-OUT | 25 - 125 GUESTS**  
INQUIRE FOR PRICING DETAILS

Our private dining room is available for groups of 25-125 people.

**FULL BUY-OUT | 125 - 350 GUESTS**  
INQUIRE FOR PRICING DETAILS

### DINING AND DRINKS

With the exception of wedding cakes, all food and beverage must be provided by The Brasserie at Hotel 1928.

**THE  
BRASSERIE**  
AT HOTEL 1928

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## BERTIE'S ON THE ROOFTOP

Full of nostalgic charm and rooftop views to elevate the day, Bertie's on the Rooftop serves seasonal dishes that bring people together.

Bertie's culinary team will work with you to provide a pre-set menu. This family-style menu will highlight the best seasonal ingredients and can be customized to meet most dietary needs or requests.

Bertie's on the Rooftop seats 50 inside, 100 on the rooftop terrace, and offers opportunities to host 12 - 150 guests.

**Bertie's Interior Space**  
1,626 square feet

**Bertie's Exterior Space**  
4,775 square feet

### PARTIAL ROOFTOP ONLY BUY-OUT | 12 - 39 GUESTS

INQUIRE FOR PRICING DETAILS

This includes access to one half of the Bertie's rooftop only. Private dining must begin before 6:30 pm and includes a two-hour turn.

### FULL BUY-OUT | 125 - 150 GUESTS

INQUIRE FOR PRICING DETAILS

### DINING AND DRINKS

With the exception of wedding cakes, all food and beverage must be provided by Bertie's On The Rooftop.

### WEATHER CONTINGENCIES

In the event of a 30% or higher chance of inclement weather within 48 hours of the event, Bertie's private events will be moved to the Ballroom, Washington St. side of The Brasserie, or the Suite 16 space, depending on guest count.



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## ELOPEMENT

\$8,000

Our elopement package offers a full-service luxury experience for your intimate wedding day, complete with a beautiful Library ceremony that sets the perfect backdrop for your vows. From personalized planning assistance to stunning floral arrangements, we take care of every detail, allowing you to focus on each other.

Enjoy our wonderful in-house cuisine, thoughtfully prepared to elevate your celebration, and let our dedicated team guide you through the day. This seamless experience ensures a stress-free and unforgettable celebration, tailored to reflect your unique love story.

### ELOPEMENT INCLUSIONS

- Ceremony in the Library
- Two-night stay in our luxurious Franklin Suite, subject to availability
- 2 custom Hotel 1928 robes
- Private outdoor or indoor ceremony with officiant
- Personalized bridal bouquet and boutonniere
- Ceremony accompanied by string musician
- Champagne toast for two
- Candlelit dinner for two with chef-selected wine pairing and a custom floral centerpiece at The Brasserie at Hotel 1928 or Bertie's on the Rooftop
- Custom wedding cake for two
- Breakfast for two through in-room dining, The Brasserie at Hotel 1928, or Bertie's on the Rooftop
- Dedicated team member ensuring a seamless elopement experience
- Use of the Hotel 1928's common spaces for a one-hour photo session on the wedding day

*There is a 25% service charge and 8.25% sales tax for all ceremonies.  
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## WEDDING PAMPERING + PREP

### INQUIRE FOR PRICING DETAILS

Wedding prep is best accommodated in our largest suite, The Washington. This unique configuration was dreamt up to offer groups of different sizes shared living quarters. Separate sleeping suites share a common living area space, designed for up to 10 guests. For more information about room offerings and room blocks, see accommodations on page 11.

Hotel 1928 offers a selection of services to prep for or wind down from celebrations. Due to the space required, some in-room services are only available in The Washington or The Columbus suites.

### PRIVATE YOGA SESSION

Start your wedding weekend or day with a customized in-room or rooftop yoga session designed to help you and your wedding party feel even more present and relaxed. The location of the session is subject to availability.

### FAREWELL BRUNCH

Keep the celebrations going with a sendoff meal with all of your loved ones.

### EXCLUSIVE TO THE WASHINGTON SUITE:

#### MANI + PEDI BAR

Want your entire bridal party to share a nail experience? This package includes two nail stylists to get your bridal party polished up for the big day using the pedicure chairs in our Washington Suite.

### EXCLUSIVE TO THE WASHINGTON & COLUMBUS SUITE:

#### MINI MASSAGES

Turn your getting-ready routine into a relaxing spa-like experience with mini back, neck, or hand massages provided by our partnered spa therapists.

#### MIMOSA / BLOODY MARY BAR

With an assortment of juices and berries, it's bubbles all around for your group. If mimosas aren't your thing, our bloody mary bar is equipped with all the fixings.

#### BRIDESMAIDS & GROOMS LUNCHEON

An in-room, specialty lunch experience to get you fueled up for your most eventful day.

## PHOTOGRAPHY

A one-hour engagement or bridal portrait session in the common spaces is complimentary for our couples getting married at Hotel 1928. One hour of common space photography is also allowed on the same day as your wedding, along with unlimited photography in guest rooms and rented event spaces.

Any formal photography must be contracted and scheduled in advance with the Director of Sales to ensure we can provide access to your complete shot list. Time and space are subject to availability.

## ACCOMMODATIONS

Hotel 1928 is an intimate 33-room hotel including four indulgent suites. Our guest rooms provide a space to relax and a base from which to explore Waco. A group block may be arranged by reaching out to the Director of Sales.

### THE FRANKLIN

The Franklin offers either one king or two queen configurations. Intentionally designed and comfortably appointed, each space is a uniquely beautiful mix of past and present.

### THE AUSTIN

With more space than our classic offerings, The Austin is upgraded and ideally located within the hotel.

### THE COLUMBUS

The Columbus offers Hotel 1928's biggest one- and two-bedrooms, with layouts that feel spacious and grand.

### THE WASHINGTON

The Washington is Hotel 1928's largest suite. This unique configuration was dreamt up to offer separate sleeping suites and shared common living space for up to ten guests.

*All offerings, policies, procedures, and fees are subject to change. | November 2024*

## FREQUENTLY ASKED QUESTIONS

### **IS MY DATE AVAILABLE?**

To inquire about your date, complete an Events Inquiry via our website at [HOTEL1928.COM/WEDDINGS-EVENTS#FORM](https://HOTEL1928.COM/WEDDINGS-EVENTS#FORM) or email our Sales team at [EVENTS@HOTEL1928.COM](mailto:EVENTS@HOTEL1928.COM).

### **WHAT IS NEEDED TO SECURE MY DATE AND SPACE?**

A signed contract and a 20% non-refundable deposit.

### **WHAT IS THE PAYMENT POLICY?**

Upon contract signing, a 20% deposit is required. This deposit will be applied to your final bill.

An additional payment of 50% of the food and beverage minimum will be due according to the payment schedule in your contract. Final payment of the remaining balance is due 21 days prior to your event date based on your final guest count, menu, and bar selections. A credit card is required to be on file for any additional charges that may arise.

### **IS THERE A ROOM RENTAL CHARGE? FOOD AND BEVERAGE MINIMUM?**

For on-site ceremonies, there is a ceremony add-on fee that varies depending on the day of the week.

There is not a room rental charge for receptions. Rather, a food and beverage minimum plus a 25% service charge and 8.25% sales tax will apply to the selected catering package. The food and beverage minimum is the minimum expected spend for your event and the cost to hold the space. It is not inclusive of service fees and taxes. Any shortfall to your minimum would be applied as room rental to your final bill.

### **AFTER MY WEDDING IS BOOKED, WHAT'S NEXT?**

Now is the time to begin booking other vendors for your wedding day. To assist you in your planning, inquire with the Sales team for vendor recommendations.

### **IS A WEDDING PLANNER REQUIRED?**

Hotel 1928 requires a wedding planner for all weddings with an onsite ceremony to ensure your day flows smoothly and aligns with your vision. Elopements, however, do not require a wedding planner.

## FREQUENTLY ASKED QUESTIONS

### **DO I BRING MY OWN OFFICIANT, FLOWERS, AND ENTERTAINMENT?**

Yes! To ensure your wedding day is a true reflection of you as a couple, you are welcome to bring in your own flowers, décor, officiant, entertainment, photographer, and videographer.

### **WHEN DO I SCHEDULE MY WEDDING MENU TASTING?**

Tastings can be scheduled up to three months prior to your wedding date for the couple and up to two additional guests. Tastings must be scheduled a minimum of three weeks in advance.

### **WHEN DO I GET ACCESS TO THE VENUE ON EVENT DAY?**

Access to The Ballroom will begin at 9:00 am on the day of the event, and end at 9:00 pm, unless extended with the corresponding required room block, in which it then ends at 11:00 pm.

All vendors and personal items must be out of the event space no later than 11:00 pm.

### **AM I ALLOWED TO BRING IN OUTSIDE FOOD AND BEVERAGE?**

With the exception of wedding cakes, all food and beverage must be provided through Hotel 1928.

### **VENDOR POLICY**

Hotel 1928 is not responsible for any items brought onto the property by an outside vendor. Any items left over from a vendor after the event rental timeframe has ended will be disposed of.

All deliveries must be made through our designated loading area and not the front entrance.

Delivery and pick-up times must be approved through the Sales team at least 7 days prior to event day.

Hotel 1928 is not responsible for setting up, breaking down, or moving items for outside vendors. If so, an additional cleaning fee will be applied to the card on file following the event.

## CATERING MANAGER VS. WEDDING PLANNER

### THE HOTEL 1928 SALES/CATERING TEAM WILL...

- Provide a personal tour of the venue
- Recommend special event professionals to provide wedding planning, entertainment, florals, photography, and more
- Act as a menu consultant for all food and beverage selections
- Detail an event contract and catering menu that outlines all of your event specifics
- Ensure your event details are communicated flawlessly to the operations team at the venue
- Create an estimate of charges outlining your financial commitments to the venue
- Provide examples of floor plan options to help you select seating arrangements
- Arrange and conduct your menu-tasting
- Oversee the ceremony and reception room(s) setup, food preparation, and other venue operations
- Act as the on-site liaison between Hotel 1928 staff and event vendors, such as a wedding planner
- Ensure a seamless transition to the venue's banquet captain once the grand entrance has occurred
- Review your invoices for accuracy, prior to the completion of the final bill

## CATERING MANAGER VS. WEDDING PLANNER

### YOUR WEDDING PLANNER WILL...

- Assist with etiquette and protocol for invitations, family matters, ceremony, and toasts
- Create a comprehensive timeline for your rehearsal and wedding day
- Design the look and feel of your wedding
- Work with you to organize and coordinate your ceremony rehearsal
- Be the point of contact for all wedding timeline questions
- Confirm call times and details with all vendors several days prior to the wedding day
- Act as the liaison between your family, bridal party, band or DJ, florist, photographer, and other vendors to create a seamless operation
- Deliver and arrange ceremony programs, escort cards, place cards, favors, and any personal items
- Coordinate the timeline of both ceremony and reception
- Ensure all personal items have been placed in the couple's hotel room or removed from the rented event space
- Assist with vendor setup and cleanup at the start and end of the venue rental block

\*Hotel 1928 requires a wedding planner for all weddings that have an onsite ceremony.

# HOTEL 1928

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## CONTACT US

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